

Auburn Vocational School District BOARD OF EDUCATION

Minutes of January 11, 2024 2023 Organizational Meeting

The January 11, 2024 organizational meeting of the Auburn Vocational School District was called to order by President Pro Temp Mr. Kent at 6:30 p.m.

Mrs. Williamson administered the Oath of Office to the appointed Board Members, Thomas Hach and Neysa Gaskins, Kenston Local School District (1 yr. term)

The following members were present:

Mrs. Brush	Mrs. Gaskins	Miss Maruschak	Mr. Stefanko
Mr. Cahill	Mr. Hach	Mr. Miller	Mrs. Wheeler
Dr. Culotta	Mr. Kent	Mrs. Rayburn	

Administrators: Brian Bontempo, Sherry Williamson, Jeff Slavkovsky and Victoria DePasquale

001-24 Approve Organizational Board Meeting Agenda

A motion was made by Miss Maruschak and seconded by Mrs. Rayburn to approve the January 11, 2024 organizational meeting agenda.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, and Mrs. Wheeler

Nays: None
Mr. Kent declared the motion passed

002-24 Nominations for Board President

President Pro Tempore Mr. Kent called for nominations for Board President of the Auburn Career Center Board of Education. Mr. Kent motioned and seconded by Mr. Stefanko to nominate Mr. Roger Miller. Mrs. Gaskins motioned to close nominations.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, and Mrs. Wheeler

Nays: None
Mr. Kent declared the motion passed

003-24 Election of Board President

A motion was made by Mrs. Brush and seconded by Dr. Culotta to elect Mr. Roger Miller as the 2024 Board President.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, and Mrs. Wheeler

Nays: None
Mr. Kent declared the motion passed

004-24 Nominations for Board Vice President

President Mr. Miller called for nominations for Board Vice President of the Auburn Career Center Board of Education. Mr. Kent moved and seconded by Mrs. Gaskins to nominate Dr. Culotta. Mr. Miller motioned to close nominations.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, and Mrs. Wheeler

Nays: None
Mr. Miller declared the motion passed

005-24 Election of Board Vice President

A motion was made by Mrs. Gaskins and seconded by Mrs. Rayburn to elect Dr. Culotta as the 2024 Board Vice President.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, and Mrs. Wheeler

Nays: None
Mr. Miller declared the motion passed

007-23 Organization of the 2024 Board of Education

A motion was made by Mr. Kent and seconded by Dr. Culotta to adopt the following Board of Educational meeting for the 2024 calendar year:

Meetings will be held in the Forum in the Technology Learning Center, located at 8221 Auburn Road, Concord Township, OH on the following dates and times during the calendar year 2024 (*Exceptions)



Thursday, January 11th*	6:30 pm	Thursday, June 27th *	6:30 pm
Thursday, February 9th*	6:30 pm	Tuesday, August 6th	6:30 pm
Tuesday, March 5th	6:30 pm	Tuesday, September 3rd	6:30 pm
Tuesday, April 9th*	6:30 pm	Tuesday, October 1st	6:30 pm
Tuesday, May 7th	6:30 pm	Thursday, November 7th*	6:30 pm
Tuesday, June 4th	6:30 pm	Tuesday, December 3rd*	5:30 pm

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, and Mrs. Wheeler

Nays: None
Mr. Miller declared the motion passed

007-24 OSBA Capital Conference Delegate and Alternate

A motion was made by Mr. Kent and seconded by Mr. Stefanko to approve Mr. Hach as delegate and Mrs. Gaskins as alternate for the Ohio School Boards Association Capital Conference for 2024.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, and Mrs. Wheeler

Nays: None
Mr. Miller declared the motion passed

Board Interest in Superintendent/Treasurer Advisory Committees:

Finance Committee: Mr. Miller, Dr. Culotta, Mr. Kent and Mrs. Gaskins

Facilities Committee: Mrs. Brush, Mrs. Rayburn, Mr. Miller and Mr. Hach

Curriculum, Enrollment, and Retention Committee: Mr. Stefanko, Mrs. Rayburn, Mrs. Gaskins, and Mr. Miller

Personnel Committee: Dr. Culotta, Mr. Cahill, Mrs. Wheeler and Mrs. Gaskins

Property Tax Committee: Mr. Stefanko, Miss Maruschak, Mrs. Brush, Mr. Hach

08-24 Standing Authorizations of the 2024 Board of Education

A motion was made by Mr. Stefanko and seconded by Mr. Cahill to adopt the following standing authorization items for 2024:

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| a. | Designate Legal Counsel(s): | McGown & Markling Co., L.P.A.
Squire, Patton & Boggs
Weston Hurd LLP
Ennis Britton Co., LPA
Dickinson Wright PLLC
Lake County Prosecutors
Geauga County Prosecutors |
| b. | Designate a Newspaper: | The News Herald |
| c. | Designate a Depository | Dollar Bank |
| d. | Recognize Majority Bargaining Agent: | CATA/OEA-NEA |
| e. | Designate a designee to attend public records
Access training required for Board Members
for each term of office (ORC 109.43) | Treasurer |
| f. | Ohio School Board Association Membership
Dues: (January 1, 2024-December 31, 2024) | \$3,717
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| g. | Ohio School Boards Association Legal
Assistance Fund consultant Service Contract
Pursuant to R.C. Section 3313.171 | \$250 |
| h. | American Technical Education Association
Institutional Membership | \$500 |
| i. | Association for Career and Technical Education
Institutional Membership (National)
(March 1, 2024-February 28, 2025) | \$2,500 |
| j. | Organizational Affiliate Membership Ohio
Association for Career and Technical Education | \$4,500 |

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- k. Ohio Association of Career-Technical Superintendent's Dues (July 1, 2024-June 30, 2025) \$3,000
 - l. Ohio Technical Centers Membership Dues AWE (July 1, 2024-June 30, 2025) \$1,000
 - m. Establish a Service Fund for Board Members: \$10,000
 - n. Authorize Superintendent to employ personnel on an as needed basis, with such appointments to be presented to the Board of Education for approval at the next regular Board meeting.
 - o. Authorize the Superintendent or designee to accept the resignation of any Auburn Career Center employee by indicating acceptance in writing on the employee's written or printed resignation statement; BE IT FURTHER RESOLVED that the Board of Education determines that a resignation shall be final and irrevocable once the Superintendent or his designee has accepted it.
 - p. Authorize the Superintendent or designee to approve student & employee out of state and overnight travel to be presented to the Board of Education for approval at the next regular Board meeting.
 - q. Authorize the Superintendent and Treasurer to establish a budget for legal fees of \$100,000.00
 - r. Authorize the Superintendent or designee to administer all federal programs and compliance with local, state and federal regulations. (Required by state and federal regulations)
 - s. Authorize the Superintendent to serve as purchasing agent for the school district and spend a maximum of \$25,000 without prior approval of the Board. (Policy #6320)
 - t. Authorize the Superintendent or designee to approve professional development for all employees of the school district.
 - u. Authorize the Superintendent or designee to be the hearing officer for student expulsion discipline hearings.
 - v. Authorize the Superintendent or designee to be the student suspension appeal officer.

- w. Authorize the law firm of McGown & Markling Co., L.P.A. to serve as the Board's designee for all student discipline, suspension, and expulsion appeals as authorized under applicable state and federal laws, as well as applicable board policies and administrative guidelines.
- x. Authorize the Superintendent and Treasurer to attend professional meetings.
- y. Authorize the Superintendent and Treasurer to approve student affiliation, clinical, preceptor and MOU agreements on an as needed basis.
- z. Authorize the Treasurer to open bank accounts as needed.
- aa. Authorize the Treasurer to pay all invoices within the limit of appropriations as invoices are received and after merchandise has been received in acceptable condition or services have been completed to satisfaction.
- bb. Authorize the Treasurer to renew liability insurance for the Auburn Vocational School District.
- cc. Authorize the Treasurer to advertise for bids as specified by law.
- dd. Authorize the Treasurer to invest active and interim funds.
- ee. Authorize the Treasurer to execute an employee dishonesty and faithful performance of duty policy in lieu of requiring officers, employees and appointees to obtain individual surety bonds for the faithful performance of the discharge of their public duties. (Board Policy #8740)
- ff. Authorize the Treasurer to increase appropriations as needed with Board approval at the next meeting.
- gg. Authorize the Treasurer to sign payroll and accounts payable checks for all funds in the calendar year 2024.
- hh. Authorize the Treasurer to obtain advances against the tax collections as prescribed by Ohio Revised Code 321.24 from the County Auditor in order to meet current expenses.
- ii. Set the rate at \$0.35 cents per page and \$2.00 per CD/DVD or flash drive for providing copies of materials to individuals upon request (Policy #8310)
- jj. Set the mileage reimbursement rate for 2024 at the IRS approval rate.



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- kk. Authorize the Superintendent or designee to discard or sell textbooks, library books, films/filmstrips, and equipment due to age, condition, and/or beyond repair.
 - ll. Designate Carrie McVicker, Assistant to the Treasurer as the District's credit card compliance officer in accordance with HB 312 and Board Policy #6423.
 - mm. Designate the District's website whereby any person may access the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings per Board Policy 0164.
 - n.n. Authorize the Treasurer to direct Board-approved legal counsel to file original complaints against the valuation of commercial properties, to file counter -complaints against the valuation of commercial and residential properties, and present evidence relating to the value of such properties.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, and Mrs. Wheeler

Nays: None

Mr. Miller declared the motion passed

09-24 Adjourn

A motion was made by Mr. Hach and seconded by Dr. Culotta to adjourn the meeting at 6:45 p.m.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, and Mrs. Wheeler

Nays: None

Mr. Miller declared the motion passed

Treasurer

Board President

